



Vermont Child Care Providers Association  
PO Box 1002  
Williston, Vermont 05495  
www.vccpa.org

VCCPA Board Meeting  
Meeting Minutes: December 13, 2018  
Call in meeting

**Present:** Board Members: Cindy Daniels, Lori Gratton, Trish Blood, Lynn Roberts, Alisha Adams, Sheila Bedi  
**Not Present:** Sheila Quenneville, Emily Creighton-Pryer, Alyson Grzyb, Donna Keement, Meri Saladino

Meeting Called to order: 6:05 pm

**Secretary Report:**

- Lynn made a motion to approve October minutes. Lori made the second. **APPROVED.**
- Lori made a motion to approve November minutes. Lynn made the second. **APPROVED.**

**Treasurer Report:**

- Trish made a motion to approve the treasurers report through 11/30/2018. Lynn made the second. **APPROVED.**

**Finance Report:**

- Board discussion was held about allowing Washington County Starting Points group to be able to write their own checks from here forward. The board came up with a reasonable solution to make the process easier. Lynn made a motion that *Washington County Starting Points Group will not be able to write their own checks any longer. The checking accounts will be closed. Receipts must be submitted as proof of being spent in the right areas before being reimbursed. VCCPA will continue to be a fiscal agent for Washington County SP group.* Trish made a second. **APPROVED.**
- Lynn made a motion that *all monies being deposited into starting points groups will have a 7% fee charged by VCCPA for being the fiscal agent.* Trish made the second. **APPROVED.**
- VCCPA will not be offering the \$25 membership for starting points members at this time.

**Board Development Committee:**

- Nothing to report.

**Professional Development Committee:**

- TSG: One third of providers emailed they are done with checkpoints. TSG will end June 1, 2019.
- Conference Updates - **April 6, 2019 is the date of the next VCCPA conference.**
- Board will try and find a book and report back to group about a social emotional hard cover book. Trish will contact Flying Pig bookstore to see if they can get us a cheaper price vs. ordering online.

**Membership and Communications Committee:**

- Members—238 current members, 41 new members YTD, 25 were sent letters about memberships expiring.

**Outreach and Advocacy Committee:**

- Tabled for December.

Meeting Adjourned: 7:19 pm

**Next Board meeting will be:** January 10, 2019 6:00 pm

**Committees may schedule additional meetings as needed!**