



Vermont Child Care Providers Association
PO Box 1002
Williston, Vermont 05495
www.vccpa.org

VCCPA Board Meeting
Meeting Minutes: October 11, 2018
Call in meeting

Present: Board Members: Cindy Daniels, Lori Gratton, Alisha Adams, Sheila Quenneville, Lynn Roberts, Emily Creighton-Pryer, Donna Keement

Not Present: Trish Blood, Alyson Grzyb, Sheila Bedi, Meri Saladino

Meeting Called to order: 6:05 pm

Secretary Report:

Lori made a motion to approve September minutes. Lynn made the second. **Approved.**

Treasurer Report:

Sheila sent out treasurer's report to review. Lori made a motion to approve the treasurer's report through September 30, 2018. Emily made the second. **Approved.**

Finance Committee:

- Cindy will make and send out an application outline to be reviewed for the grant to increase quality. STARS, NAFCC, NAEYC.

Board Development Committee:

- Lynn will look up names that are active members and Cindy will email members trying to recruit board members.

Professional Development Committee:

- TSG: 25 people are signed up for the online course with Alisha. 1 person has dropped out we have 24 moving
- Conference Updates - **April 6, 2019 is the date of the next VCCPA conference.**
 - Booked with Betsy, everything confirmed. \$1500
 - Booked with Deidra, everything confirmed. \$300
 - Trish has been chatting with Kris from Nine East network about ASL workshops. Discussion tonight determined VCCPA would like 1 offering of ASL for a morning workshop. We would like basic ASL signs to use with young children 1.5 – 1.75 hours - we are looking for more sign and less info, The introduction of her choice & possibly leave approx. 10 minutes for questions in the end.
 - Trish look into a pm workshop and wrap from Aricha
 - Lynn will do the contracts for presenters
 - Lynn made a motion to spend up to \$1500 on books, prizes, give-a-ways, and conference supplies. Donna made a motion to approve the treasurer's report through September 30, 2018. Emily made the second. **Approved.** Prizes, Give-A-Ways, Supplies & Books - Alisha will order book (conference related), prizes, supplies & give-a-ways for the conference. Please share suggestions for the previous.
 - We will add 4-4:15pm for give-a-ways onto the conference agenda.
 - Sponsors – Cindy will work on sponsors. Alisha will ask BBF to sponsor bags.

Membership and Communications Committee:

- Newsletter was sent out in beginning of October. Lynn requests a board member needed to take over kids corner in the newsletter – Emily will do the kid corner for January
- Membership to be placed on the November agenda – come with viable ideas/thoughts to keep VCCPA membership, how do we move forward and reach people, find out how starting points networks are handling the new membership requirements.
- Members—238 current 35 new members YTD all that expired were sent letters.
- Board brainstormed a new idea to keep members engaged with our Facebook page – Lynn suggested we ask what are some activities that you offer to your children to experience..... (TSG objective) the person with the most likes will win – for new or renewing membership or \$25 gift card of your choice. Alisha will start in November
- Raffle for free membership at BECCA and VAEYC

Outreach and Advocacy Committee:

- Cindy will get an update from Alyson on Early Care and Dev. committee
- VCCPA agreed to be fiscal agents for Starting Points fiscal agents. There is no requirement for fiscal agents, starting points networks have their choice.

Other – Trish will send out the following reminders in an email to the board, 1 week prior to the next meeting:

- Emily will do kids corner for January newsletter
- Alisha post Facebook TSG question for Nov
- All send suggestions for give-a-ways and the book to alisha via email alisharadams@yahoo.com (amazon preferred, but not necessary)
- All members will brainstorm ways to increase/maintain membership in VCCPA
- Share info on what local starting points are doing for memberships
- Cindy will get an update from Alyson on EARly care committee
- Cindy conference sponsors
- Alisha BBF sponsor bags
- Trish conference presenters – ASL am workshop and Aricha for possible Pm workshop and wrapup
- Lynn contracts for presenters
- Cindy will make and send out an application outline to be reviewed for the grant to increase quality. STARS, NAFCC, NAEYC.

Meeting Adjourned: 7:46 pm

Next Board meeting will be: November 8, 2018 6:00 pm

Committees may schedule additional meetings as needed!