



Vermont Child Care Providers Association  
PO Box 1002  
Williston, Vermont 05495  
[www.vccpa.org](http://www.vccpa.org)

VCCPA Board Meeting  
Meeting Minutes: November 8, 2018  
Call in meeting

**Present:** Board Members: Cindy Daniels, Lori Gratton, Sheila Quenneville, Lynn Roberts, Emily Creighton-Pryer, Donna Keement, Meri Saladino

**Not Present:** Trish Blood, Alyson Grzyb, Sheila Bedi, Alisha Adams

Meeting Called to order: 6:04 pm

**Secretary Report:**

A discrepancy was noted on the last board meeting minutes under the Professional Development section. The underlined sentence should be removed.

*“Lynn made a motion to spend up to \$1500 on books, prizes, give-a-ways, and conference supplies. Donna made a motion to approve the treasurer’s report through September 30, 2018. Emily made the second. Approved. Prizes, Give-A-Ways, Supplies & Books - Alisha will order book (conference related), prizes, supplies & give-a-ways for the conference. Please share suggestions for the previous.”*

- Alisha will review the minutes from last month for accuracy and make any necessary corrections.
- Approval of minutes will be tabled until next months meeting.

**Treasurer Report:**

The Treasurer’s Report was not available for review. Sheila noted that there were not any major changes.

- Sheila will forward report to board members for review upon completion.

**Board Development Committee:**

**Professional Development Committee:**

- TSG: No additional information was discussed, Alisha absent from meeting.
- Conference Updates - **April 6, 2019 is the date of the next VCCPA conference.**
  - Theme of conference is Trauma, with content using techniques through art and movement
  - Aricha is confirmed for PM workshop and Wrap Up (\$300 Workshop, \$100 Wrap Up)
  - Nine East network will do AM ASL workshops. (\$550)
  - Lynn will do the contracts for presenters
  - An email was distributed for potential trauma themed books for give-aways. Board members should review and respond with two top favorites. Results will be reviewed based on interest and price.
  - Trish will provide conference cost at next meeting

**Membership and Communications Committee:**

- Next newsletter will go out at the beginning of January. Lynn will send an email mid-December to request articles from board members.
- Members—237 current 37 new members YTD all that expired were sent letters. Lynn will send email to Alison indicating members that have expired the last few months so hard copy reminders can be sent via mail.
- Cindy will send email to Alisha inquiring about whether Facebook question was posted
- Discussion was held about how to retain members with onset of Starting Points membership in January. Ideas about providing curriculum kits to Starting Points leader or by grant application were discussed. Lynn will send email to the board regarding descriptions and prices of kits discussed. (Incredible, Flexible You, Building Blocks, Mother Goose, Color Me Happy, Scholastic Magazines). Board members should send an email to group if others are identified. Once list has been made and approved. Cindy will draft grant application. The goal is roll something out by the first of the year.

**Outreach and Advocacy Committee:**

- Cindy reported recent telephone contact identified main issues as being the push for market rates and legislature reporting on what is the real cost of care.

Meeting Adjourned: 7:19 pm

**Next Board meeting will be:** December 13, 2018 6:00 pm

**Committees may schedule additional meetings as needed!**